

## Lower School Teaching Intern

Full-time beginning with the 2017-18 school year (Aug 1, 2017)

### Responsibilities

Teaching Interns support classroom teachers in our Lower School. They help supervise students, lead activities, attend field-trips, support specialists, grade, copy, and tidy, community supervision duties, and attendance at community meetings. We expect that Teaching Interns intend to pursue a career in teaching, and are interested in learning about classroom teaching. Intern teachers are responsible for supporting the lead teacher's curriculum and disciplinary procedures and general classroom atmosphere and style established by the lead teacher.

The school seeks applicants who have a strong academic background, experience in multicultural education, an awareness of ecological literacy, an interest in project-based learning, an understanding of children and a genuine fondness for working with students.

### Skills:

- Helpful and positive
- Willing to take directions and advice and be mentored
- Enthusiasm and interest in children and in education
- Detail-oriented
- Patient and dedicated
- Willing to go "above and beyond" when necessary
- Takes initiative
- Flexible
- Strong communication skills
- Ability to establish strong personal relationships

### Qualifications

The successful candidate will possess a BA and demonstrate a desire to pursue a career in teaching. Classroom experience (volunteering or teaching) is preferred.

### Head-Royce School Overview

Located on a 14-acre campus in the hills of Oakland, California, Head-Royce is a pre-eminent, highly selective, co-educational, independent, K-12 day school with a 128-year history. Our mission is to inspire in our students a lifelong love of learning and pursuit of academic excellence, to promote understanding of and respect for diversity that makes our society strong and to encourage active and responsible global citizenship.

Head-Royce enrolls 875 students and the three separate divisions — Lower, Middle and Upper Schools — provide a dynamic, holistic education to every student. Students enjoy rich cultural experiences, because of both the breadth and diversity of the student population and, in the upper grades, the numerous opportunities to engage with peers around the world through online courses and trips. There are 165 faculty and staff members who are creative, dedicated leaders in their respective fields. Admission is highly competitive with students coming from a wide range of geographic locales.

### Other Considerations

Compensation:	Competitive among comparable schools
Location:	Oakland, California
Travel:	Light

Education: Bachelor's degree required, advanced degree(s) a plus  
Start Date: August 2017  
Website: [www.headroyce.org](http://www.headroyce.org)

**To Apply**

Interested candidates are asked to submit a letter of interest and a current resume. Files should be sent via email to [LSjobs@headroyce.org](mailto:LSjobs@headroyce.org) with the subject line "Lower School Teaching Intern."

*Head-Royce School is an equal opportunity employer and makes employment decisions on the basis of merit. We want to have the best available person in every job. School policy prohibits unlawful discrimination based on age, color, creed, disability, gender, marital status, national origin or ancestry, race, religion, registered domestic partner status, sexual orientation, physical or mental disability, a medical condition including genetic characteristics, or any other consideration made unlawful by federal, state or local laws.*