



Life changing. World changing.

Chinese American International School  
seeks a  
**Lower School English Teacher**

*This is an English language position, NO Chinese language proficiency required.*  
**Exempt, full-time position**

**OPPORTUNITY**

Join the vibrant community at the Chinese American International School's Lower School campus as a Lower School English Teacher. Become part of a team striving to be the world's most innovative, inspiring, and influential Chinese English dual-language immersion school.

**OUR IDEAL  
CANDIDATE**

The ideal candidate finds resonance with CAIS's mission to *Embrace Chinese, Become your Best Self, and Create your Place in the World*. As CAIS aims to empower independent, effective, and inspired learners, we look for a candidate adept at student-centered pedagogy such as differentiation, use of assessment to inform teaching, and Workshop-based instruction. Our new team member will collaborate with grade level Chinese and English partner teachers and enjoy a wealth of professional development opportunities. The candidate will enter an environment that values social emotional learning alongside academic challenge. Within the framework of a strong curricular vision supported by English and Chinese directors, the candidate will enjoy considerable autonomy in developing the classroom curriculum.

CAIS offers a dynamic dual culture setting, in which faculty are immersed in a culture of language learners. We look for a candidate who will embrace CAIS's work to create an equitable, inclusive environment where all faculty, students, and families are supported in their individual identities. We welcome all applicants who aim to actively support and participate in our diverse and inclusive community.

## **BENEFITS**

The CAIS Board of Trustees and administration are expressly dedicated to ensuring that CAIS is a great place work. As a critical component of our Strategic Vision, the school has committed to attracting, developing, retaining, and rewarding top-tier faculty and excellent educators with a benefits package including:

- Transparent salary scale benchmarked to the Bay Area's competitive standards
- Robust opportunities for professional development, support, and growth
- Comprehensive insurance package (covering 100% of premiums for individual employee)
- Numerous opportunities to participate in international travel
- Commuting cost assistance
- Consideration for relocation

## **ESSENTIAL DUTIES**

Position responsibilities include (*but are not limited to*):

- Demonstrate teaching excellence, a growth mindset, professionalism, and integrity.
- Support the educational program by challenging, supporting, and engaging students.
- Successfully teach all assigned classes in accordance with grade appropriate best practices.
- Encompass a positive discipline approach in guiding student behavior.
- Develop a positive intellectual, emotional, and social environment within the classroom and a class community in which all children feel valued and a sense of belonging.
- Actively support and collaborate on school initiatives, such as events and committee work.
- Work collaboratively and maintain standards of respect, courtesy, and mutual consideration with the school community, including students, staff, and parents.
- Communicate effectively, promptly, and proactively with families.
- Use Reading and Writing Workshop models to inform English Language Arts classroom instruction and assessments.
- Prepare assessments, grades, and progress reports according to school procedures.
- Integrate technology into curriculum.
- Attend faculty and division meetings including required meetings/events before the beginning of the school year and during the term of employment.

## ESSENTIAL REQUIREMENTS

- Bachelor's degree
- Teaching experience with demonstrated success
- Commitment to meeting the needs of individual learners and promoting social and emotional development
- Excellent interpersonal and communication skills
- Dedication to equity and inclusion and ability to work with individuals from diverse backgrounds
- Commitment to school mission, policies, and initiatives
- Technical/Computer skills as required for job performance
- Initial and continued tuberculosis clearance
- Initial and continued criminal background clearance by DOJ and FBI
- CPR and First Aid Certification

## VALUED SKILLS AND EXPERIENCE

We value, but do not require, the following attributes:

- Teaching credential, Master's in Education (M.Ed.), or equivalent
- Personal experience with second language acquisition

## PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions for the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- *Physical demands:* While performing the duties of this job, the employee is occasionally required to walk, sit, use fine motor skills, reach with hands and arms, balance, stoop, talk or hear. The employee must occasionally lift and/or move up to 35 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus
- *Work environment:* The noise level in the work environment is usually moderate.

## ABOUT Lower School

[CAIS Lower School Website](#)

## **ABOUT CAIS**

The CAIS mission exhorts all community members to embrace Chinese, become their best selves, and create their place in the world. As the nation's first dual language Chinese and English Pre-K through 8th grade school, CAIS embodies this mission by working continuously to maintain our role as a leader in immersion education. CAIS incorporates the innovation and best practices from both Chinese and English language teaching traditions to create an immersion experience that leverages our distinct opportunities for language, subject, and cultural intersections.

Our three campuses are located in the heart of San Francisco and accessible by public transportation in San Francisco. The lively neighborhood echoes the school's vital energy and provides ready access to cultural treasures such as the Asian Art Museum, SF Jazz, the San Francisco Symphony and more.

For more information, visit

<https://www.cais.org/about-us/employment>

## **TO APPLY**

Email cover letter, resume, and list of references to [lower\\_school\\_jobs@cais.org](mailto:lower_school_jobs@cais.org). In subject line please indicate "Lower School English Teacher" Please no calls.